

# Completing a Supplemental Application

1. Access PNM: [https://ohpnm.omes.maximus.com/OH\\_PNM\\_PROD/Account/Login.aspx](https://ohpnm.omes.maximus.com/OH_PNM_PROD/Account/Login.aspx)

ohpnm.omes.maximus.com/OH\_PNM\_PROD/Account/Login.aspx

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## Log in

All users must log in on the OH|ID portal using their single sign on ID.

**Log in with OH|ID**

**Attention Providers: if you need assistance signing in or acquiring your OH|ID, please contact the ODM Integrated Help Desk at 800-686-1516 or email [lhd@medicaid.ohio.gov](mailto:lhd@medicaid.ohio.gov)**

### Latest News

The PNM module is currently experiencing intermittent connectivity interruptions with MITS. We appreciate your patience as we are working with our module vendors Maximus and Gainwell to resolve the issue as quickly as possible and to reduce increased help desk wait times. [Click here](#) for resources to assist you in resolving the most common issues providers are experiencing.

**Effective immediately and until further notice, the Ohio Department of Medicaid (ODM) is suspending fee-for-service prior authorization requirements.**

If a prior authorization is needed for a fee-for-service member, the service may be provided and billed without first obtaining a prior authorization. Once prior authorization requirements resume, the prior authorization can be sought after the fact for the fee-for-service member. Please refer to the ODM website for updates on this matter.

**Why use OH|ID?**

When creating a new account within PNM, you will be required to create an OH|ID.

OH|ID is a secured web portal designed for Ohioans to access information and conduct business with a variety of state agencies, including Medicaid, all in one place. In terms of digital identity and cybersecurity, OH|ID is Best-of-Breed. It meets all federal and state digital security guidelines and is regularly audited to ensure your data and personal information remain private and secured.

OH|ID is powered by the [InnovateOhio Platform](#), a key component of Governor Mike DeWine and Lt. Governor Jon Husted InnovateOhio vision to improve citizen interactions with the state by making them more dynamic, data-driven, and customer-centered.

You can use your work or personal email to register, which is where you will receive information that is limited to updates about your OH|ID account or password reset.

ODM Trading Partners. [Click here](#)

2. Log in with OH|ID credentials

**OH|ID**  
Ohio's Digital Identity. One State. One Account.  
Register once, use across many State of Ohio websites

**Create Account**

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### Log In

OH|ID  
perryNM

Password  
.....

**Log in**

[Forgot OH|ID?](#) | [Forgot password?](#) | [Get login help](#)

3. Check the box beside YES and wait.

**Terms**

Whoever knowingly, or intentionally accesses a computer or computer system without authorization or exceeds the access to which that person is authorized, and by means of such access, obtains, alters, damages, destroys, or discloses information, or prevents authorized use of the information operated by the State of Ohio, shall be subject to such penalties allowed by law. All activities on this system may be recorded and/or monitored. Individuals using this system expressly consent to such monitoring and evidence of possible misconduct or abuse may be provided to appropriate officials. Users who access this system consent to the provisions of confidentiality of the information being accessed, but have no expectation of privacy while using this system.

In the event that an unauthorized user is able to access information to which they are not entitled, the user should immediately contact the site administrator.

Yes, I have read the agreement

4. On the PNM landing page, click on Reg ID number for the contract you will be editing.

Reg ID	Provider	Status	Provider Type	NPI	Medicaid ID	Specialty	DD Contract Number	DD Facility Number	Location	Effective Date	Submit Date	Revalidation Due Date
10111	ACME CARE	Complete	80 - Medicare Certified Home Health Agency	5657896395	654789	MEDICARE CERTIFIED HOME HEALTH AGENCY				05/28/11	05/04/16	01/01/23
51500	SAUL GOODMAN	Complete	38 - NON-AGENCY NURSE - RN OR LPN	6542857985	312654	PDN/ODM WAIVER REGISTERED NURSE	2563195	5689235		07/06/10	04/15/16	12/01/22
45678	CONNER MCCLOUD	Complete	38 - NON-AGENCY NURSE - RN OR LPN	3569865421	481855	PDN/ODM WAIVER REGISTERED NURSE	7712854	1542369		05/04/09	03/21/16	09/28/25
86753	SMITH JOHN V	Inactive	38 - NON-AGENCY NURSE - RN OR LPN	7946132864	656599	PDN/ODM WAIVER REGISTERED NURSE	2562883	8542325		03/16/09	05/10/16	12/13/19

- On the Provider Management Home screen, choose “Begin/Continue **DODD** Enrollment Profile Update” under Enrollment Actions.

Provider Management Home

Registration Information

Provider Name: Theodore NoName    Medicaid ID: 123456    Effective Date: 06/27/2019    Revalidation Due Date: 06/26/2024    Term Date:

DODD Certification Start Date: 03/29/2021    DODD Certification End Date: 03/28/2024    DODD Contract Number: 5150330

Manage Application

Enrollment Actions

- Enrollment Action Selections:
  - [Begin ODM Enrollment Profile Update](#)
  - [Begin DODD Enrollment Profile Update](#) 
  - [Add ODA Services](#)
  - [Edit Key Provider Identifiers](#)
  - [Request Disenrollment](#)

Programs

- + Program Selections:

Self Service

- + Self Service Selections:

My Current and Previous Applications

Reg ID	Enrollment Action	Program	Application Id	PNM Application Status	Other Agency Application Status	DD Legal Status	Status Date
387		Medicaid	436962	ENROLLED			11/13/21
387	Application Flow - Standard - UPDATE REGISTRATION	DD	607384	NOT PROCESSED			03/04/22
387	Application Flow - Standard - UPDATE REGISTRATION	DD	607385	NOT PROCESSED			07/19/22
387	Demographic Update - Billing Address	DD	138004		Certified		07/19/22

- On the PSM lading page, all contracts will be displayed. In the bottom Pending Certification Applications box, click on the link under the Supplemental Status column. (Do not click on the Application Number.)

Contracts

Show 10 entries    Search:

Contract#	Name	Provider Type	Certification Status	Sanction Status	Certification Start	Certification End
98589	ACME Cartoon Health Care Agency LLC	Agency	Voluntarily Withdrawn	Voluntarily Withdrawn	07/24/2016	05/16/2019

Showing 1 to 1 of 1 entries    Previous 1 Next

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Pending Certification Applications

Show 10 entries    Search:

Application Number	Provider Name	Designation Type	Provider Type/ Entity Type	Application Type	Contract #	Start Date	Submitted Date	Status	Legal Status	Supplemental Status
PROV-APP-7367367	ACME Cartoon Health Care Agency LLC	Provider	Agency	Initial	1001001	07/14/2022	7/14/2022 7:35:34 AM	Pending external Medicaid approval		N/A

Showing 1 to 1 of 1 entries    Previous 1 Next



- Enter information requested when the supplemental application opens.
- Attach any requested documents when prompted. Click the blue Upload button once the document has been chosen from your files.
- Click Save and Continue when all steps have been completed. Follow any additional prompts.